



adinery

TRAINING - AUDIT - CONSULTING

TRAINING CATALOG



Introduction

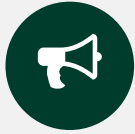


We are a strong team of highly qualified experts dedicated to the Energy Industry. We have worked throughout the world, on every continent, and have built an expertise in **HSE, Project Management, Contracting, Purchasing and Logistics** that we believe it is time to transmit.

Our instructors have proven to be the best in their operational responsibilities and our courses compile decades of experience and knowledge from the main Operators and Contractors.

Our mission of transmission puts the Human in the center of our action in order to create Industry's references and recommended practices shared by all our Clients.

Ambition – Duty – Mission – Value



Our **AMBITION**

Our **Ambition** is to become your support in your operations in order to drive your personnel to excellence.



Our **MISSION**

Our **Mission** is to transmit experience acquired through years



Our **DUTY**

Our **Duty** is to produce excellence at a competitive price.



Our **VALUE**

Our **Value** is to put Human in the center of our action.

Our Offer



In House Training

Adinergy will send instructors whenever and wherever our Clients will request for in-house trainings.



On Site Coaching

Our instructors will come on site, Rigs or Supply Base, to assist you in operations start-up.



At Home Training

Based in France, we will be pleased to welcome your Trainees in Rouen, close to Paris.



Audit - Consulting

Our experts will help you defining the optimum organisation in HSE, Contract, Procurement and Logistics through audits and reports and procedures.

What's new with Adinergy

The Pedagogical Tools

In order to keep our courses dynamic and make our Trainees actors of their education, our courses are divided in different parts:

Theory – Games - Exercises -
Videos.

The Website

We have imagined our website at the service of our Clients: Through general themes, you are able to choose the Modules and build the courses you think meet the best your Personnel needs.

Courses Evolution

Our courses are permanently up-dated by instructors who are still keeping operational responsibilities and who make the courses adapted to the latest practices of the Industry.



Training Summary





HSE Trainings

HSE Management

Reference of the Course:
ADY-HSE01

Title:
Managing HSE in
Projects and operational
entities.

Duration: 3 to 5 days

HSE Basics

Reference of the Course:
ADY-HSE02

Title:
Basic knowledge in
operational HSE

Duration: 3 to 5 days

HSE Drilling

Reference of the Course:
ADY-HSE03

Title:
HSE in Drilling
Operations

Duration: 3 to 5 days

HSE Logistics

Reference of the Course:
ADY-HSE04

Title:
HSE in Logistic
Operations

Duration: 3 to 5 days



Project Management Trainings

Project Contract

Reference of the Course:
ADY-PM01

Title:
E&P Projects Contracts:
Engineering, Procurement
and Construction Contracts

Duration : 3 to 5 days

Project Management

Reference of the Course:
ADY-PM02

Title:
E&P Project Management.

Duration : 5 days

Negotiation

Reference of the Course:
ADY-PM03

Title:
Technics of Negotiation:
Application to Development
Projects.

Duration : 3 to 5 days



Supply Chain Trainings

Service Contract

Reference of the Course:
ADY-CT01

Title:
E&P Technical Services Contracts:
Operations Contracts

Duration : 3 to 5 days

Negotiation

Reference of the Course:
ADY-CT02

Title:
Technics of Negotiation for Contracting and
Purchasing:
Management of Company/Contractor relationship.

Duration : 3 to 5 days



Supply Chain Trainings

Procurement

Reference of the Course:

ADY-SC01

Title:

Supply Chain in Upstream-

Procurement:

Purchasing-Expediting-Material

Management-Inspection-

Transportation

Duration : 3 to 5 days

Transit - Shipping

Reference of the Course:

ADY-SC02

Title:

Transit, & Shipping:

The Contractual relationship with the
Transit Agent.

International transportation:

Incoterms, documentation.

Duration : 2 to 3 days

Material Management

Reference of the Course:

ADY-SC03

Title:

Material Management:

Stock Management-Inventories-

Stock analysis: How to understand it.

Interface with physical storage.

Safe storage and stock maintenance

Duration : 3 days



Supply Chain Trainings

Management Logistics

Reference of the Course:
ADY-LOG01

Title:

**Supply Chain in Upstream:
Management of Logistics:**

Define Logistic Requirements,
Prepare a Logistic Execution Plan,
Manage operational Logistics,
Fundamentals: Air, Sea, Land,
Base

Duration : 3 to 5 days

Basics Logistics

Reference of the Course:
ADY-LOG02

Title:

**Supply Chain in Upstream: Basic
knowledge in Logistics:**

Logistic Base definition, Land
Transportation, Air
Transportation, Water
Transportation, Lifting and
Handling

Duration : 5 to 10 days

Living Base

Reference of the Course:
ADY-LOG03

Title:

Living Base Management:

Accommodation camp & catering
facilities - HACCP rules – Food
Safety Management System.
Catering Contract

Duration : 3 days



Training Description



Adinergy Course Description

Health – Safety - Environment



ADY-HSE01 - Managing HSE in Projects and Operational Entities: 3 to 5 days

Summary:

HSE Management Training highlights the importance of Health, Safety and Environmental practices at the workplace, techniques for reducing risks and preventing accidents, development of best-in-class Health, Safety and Environmental management system, methods for reducing the occurrence of ill-health and environmental hazards arising from working conditions, and improvement in Health, Safety and Environmental culture of an organization.

Audience:

Any business managers, engineers to assume a HSE management position. All personnel involved in management need to understand how implementing a basic Health and Safety System in the entity.

Purpose:

Upon completion of this course, the attendants will have a complete view of what is a full HSE Management System, what it is used for and how to build an HSE culture inside the organization with a Risk Management approach, according to all local and industry rules and regulations, which will allow avoiding incidents and accidents.

Content of the Course:

- **Introduction** to the main trends of HSE Management system: Current standards, presentation to an integrated Management System.
- **HSE01-MOD01: The Fundamentals of an HSE Management System:** Safety leadership to be explained, by roles, communication to create necessary motivation. Introduction to the Risk Management and Assessment process, return of experience and continuous improvement.
- **HSE01-MOD02: The Elements of the HSE Management System:** Review of typical elements of a HSE MS forming the structure of the System. Examples
- **HSE01-MOD03: Risk Assessment and Control:** Risk Assessment methodology, Environmental Impact assessment and Contractor management. PTW system (Permit to Work), Job safety analysis system, Observation and REX system (Return of experience), Pre-job assessment system.
- **HSE01-MOD04: Incident Investigation:** Reporting, Analysis, Assessment and Communication.
- **HSE01-MOD05: HSE Emergency Response Plan & Crisis Management:** Principles, structure and elements of HSE plans explained. Crisis management organization and communication during emergencies.
- **HSE01-MOD06: Environment Protection:** Environmental Management System, Environmental Impact Assessment, Environment Management Plan.

Adinergy Course Description

Health – Safety - Environment



ADY-HSE02 – Basic Knowledge in operational HSE: 3 to 5 days

Summary:

This course is a review of all basic knowledges regarding Safety aspects for personnel working on any oil and gas installation.

Audience:

The course will benefit all staff associated with the operations, maintenance, governance in production, including senior management, project and engineering support teams, HSE support, supervisors, operators and maintenance technicians.

Purpose:

Upon completion of this course the attendants will have a complete refresher on how to conduct safe working operations in the industry, which will allow avoiding incidents and accidents.

Content of the Course:

- **HSE02-MOD01: Risks identification in Upstream industry:** Main high risk situations and control measures regarding: Working at height and fall protection, Man-riding, Confined space, Pressure testing awareness, Cranes and Lifting operations, Scaffolding, Working over the water.
- **HSE02-MOD02: Risk prevention tools:** Risk Assessment, toolbox talks, Permit To Work process, Personal Protective Equipment
- **HSE02-MOD03: HSE investigation tools:** Incident investigation, incident analysis, understanding HSE indicators.
- **HSE02-MOD04: Management of change:** Learning from previous incidents and near misses, Reporting of anomalies, human factors.
- **HSE02-MOD05: Contractor's Management:** Surveillance, audits and safety tours, inspections.



ADY-HSE03 - HSE in Drilling Operations: 3 to 5 days

Summary:

HSE in Drilling Operations presents all associated risks to Rig equipment and Drilling Operations. Students will learn about all different aspects of HSE in Drilling Operations: Prevention and mitigation measures to reduce the risks, necessary certificates to ensure the suitability of equipment and personnel, and best practices to be applied.

Audience:

Any supervisors and technicians involved in Drilling Operations.

Purpose:

Upon completion of this course, the attendants will have a complete view of what are the best practices to ensure high HSE Standard during Drilling Operations. All aspects are reviewed: personnel behavior, equipment standards, certification, training and management organization.

Content of the Course:

- **HSE03-MOD01: Risks associated to drilling operations:** Hazards identification and associated Risk Assessments. Personnel Protective Equipment, working certificates, Medical certificates and fitting to work, different risk areas, and risks with chemical, toxic gas (H₂S), and all risk associated with flammability/explosive limits.

- **HSE03-MOD02: Review of Rig equipment and ways to mitigate risks** in all different location: Rig Floor, Derrick, stabbing board, etc.... risks of dropped objects or working at height, safety management of lifting and rigging operations.

- **HSE03-MOD03: Review of associated risks with drilling fluids** process and cementing operations: Preparation and use of mud, confined spaces entry procedure, treatment units (Shakers, Degassers) cementing and management of pressurized equipment.

- **HSE03-MOD04: How to manage a Well Control:** Actions, Well Control equipment, Well Control certificates, training, testing and all aspects with HSE management of well control.

- **HSE03-MOD05: Review of associated risks with supports facilities:** Engine rooms, power generation and compressed fluids and liquid. Management and mitigation of risks of storage areas, Health and Hygiene in living quarters and galley,

- **HSE03-MOD06: Review of Safety engineering:** Safety distances layout regarding drilling activities with Fire & Gas detection systems.

- **HSE03-MOD07: HSE Organizational Management system** to be reviewed: HSE Management of Contractors, HSE Bridging Document. Emergency Response Plan with blow out, and Medevac plan. Emergency drills and training certificates (BOSIET and HUET certificates if necessary)

- **HSE03-MOD08: Review of environmental management plan,** waste practices and well testing environmental impacts, environment contingency plan .

Adinergy Course Description

Health – Safety - Environment



ADY-HSE04 – HSE in Logistic Operations: 3 to 5 days

Summary:

HSE in Logistic Operations presents all associated risks to transport and lifting activities. Students will learn about all different aspects of HSE in Logistic operations: Prevention and mitigation measures to reduce the risks, necessary certificates to ensure the suitability of equipment and personnel, and best practices to be applied.

Audience:

All personnel involved in transport and handling/Lifting operations: Base personnel, Logistic personnel but also HSE personnel having need to focus on Logistic operations Safety.

Purpose:

Upon completion of this course, the attendants will have a complete view of what are the recommended practices to ensure high HSE Standard during Logistic Operations. Trainees will also have knowledge to implement Safety Management System in their Logistic activity.

All aspects are reviewed: personnel behavior, equipment standards, certification, training and management organization.

Content of the Course:

- **HSE04-MOD01: Safety in Lifting Operations:** Applicable Rules and regulations. Description of a Lifting Management System. Lifting Categories, Risk Assessment and Lift Plans. Equipment: Inspection-Certification-Operating modes
- **HSE04-MOD02: Safe Storage:** Basic safety storage characteristics. Storage compatibilities. Recommended storage practices.
- **HSE04-MOD03: Safety in Land Transport:** Review of Golden Rules and implementation of a Land Transportation Management system.
- **HSE04-MOD04: Safety in Water Transportation:** International regulations related to Safety of Sea Transportation. Inspection – Certification - Operating modes and Recommended Practices.
- **HSE04-MOD05: Safety in Air Transportation:** International regulations related to Safety of Air Transportation. Implementation of a Safety Management System, Quality Assurance and Emergency Response Plan applicable to Air Transportation.
- **HSE04-MOD06: Transport of Dangerous Goods:** Dangerous Goods International Regulations, Dangerous Goods Classification & Identification, Dangerous Goods Packing & Marking.



ADY-PM01 – E&P Project Contract: Engineering, Procurement and Construction Contract: 3 to 5 days

Summary:

After having defined the Contract and its legal features, this course provides detailed knowledge about the Contracting strategy of a Development Project. It allows to understand the relation between the Patrimonial Agreement and the Operations Contracts. It gives a detailed review of the Contract and its Oil & Gas specificities.

Audience:

Contract Engineers, Project Package Managers, any actor involved in the relationship between the Company and the Contractors of a Project

Purpose:

Upon completion of this course the attendants will have a throughout understanding of the Contracting Strategy of a development Project. They will know what type of contract to be used in the frame of the Project. They will know and understand the main clauses of the Contract.

Content of the Course:

- **Introduction:** Definition of the Contract and contractual terms.
- **PM01-MOD01: Contracting Strategy:** Legal framework, link with the PSA / JOA. Definition of an OPCO. Project local Content contracting policy. Project Contracting Strategy.
- **PM01-MOD02: Call For Tender:** Review of the different steps of the CFT from Operator and Contractor point of view. Review of various ways of Contractor selection: Competitive CFT, Design competition, Single source: Open Book Tender.
- **PM01-MOD03: Bids analysis and Contractor selection:** Technical and Commercial evaluations and clarifications. Bids comparison, Contract Committee and Contract award.
- **PM01-MOD04: Review of the Contract and its specificities:** The course will review the main contract clauses in order for the trainees to become familiar with the Responsibility and Insurance aspects, to understand how Operator and Contractor share the Liabilities and Risks in a construction Contract. To learn the Certificates system, the Change Orders & claim process and the particular reasons for suspending or terminating a Contract. They will also review the bank guarantees, the Liquidated Damages and the limitation of Liability.
- **Exercises.**

Project Management



ADY-PM02 – E&P Project: Project Management: 5 days.

Summary:

From the discovery to the production, how an O&G project is developed and executed. This course covers all the processes of project development.

Audience:

All engineers involved in Project development activities and who need to have an overall view of the projects execution.

Purpose:

Upon completion of this course the attendants will have a throughout understanding of a development Project.

Content of the Course:

- **Introduction:** Presentation and definition of E&P development projects. Identification of Project Stakeholders.
- **PM02-MOD01: Pre-Project Studies:** From appraisal to FEED, the steps leading to the Final Investment Decision. The Front End Loading.
- **PM02-MOD02: Project Execution Plan:** Content of the Plan for a successful project implementation in terms of H3SE, Quality, cost and Schedule.
- **PM02-MOD03: Contracting Strategy:** How a good Contracting Strategy leads to Project success and impacts the Project execution.
- **PM02-MOD04: Time and cost:** Cost estimation of a Project: CAPEX-OPEX. Cost budgeting and Control. Planning and Scheduling of a Project.
- **PM02-MOD05: H3SE-Quality:** Description and content of the Project HSE Management Plan - Description and content of the Project Quality Management Plan.
- **PM02-MOD06: Engineering-Procurement-Construction:** Description of the main execution phases according to the selected Contracting Strategy.
- **PM02-MOD07: Commissioning and Project closure:** Finalization and closing out of a Project. Hand-Over to Operation teams.

Project Management



ADY-PM03 – Techniques of Negotiation for Purchasing and Contracting: 3 to 5 days

Summary:

How to prepare the negotiation of Purchase Orders, Frame Agreements, Contracts, claims ?..

How do we negotiate in the Upstream industry ? What are the specificities of the negotiation in the Upstream Industry ?

This course gives tools and tactics to better manage the relationship with the contractual Party (whatever Operator or Contractor)

Audience:

Contract Engineers, Purchasers, Managers and any actors of the Contract and Purchasing function. This course is also intended to person from technical departments who manage and administer the Contracts and have to deal with the Contractors and Vendors on a daily basis.

Purpose:

Upon completion of this course the attendants will have a methodology for negotiation in the frame of a Call For Tender, Purchase Order, a claim or their daily contractual relationship with the Operator or Contractor.

They have learned about themselves and their counterpart in order to better manage the relationship.

Content of the Course:

- **Introduction to negotiation:** The various types and situations of negotiation. Negotiation in the Upstream operational business.

- **PM03-MOD01: Composition of the negotiation team**

- **PM03-MOD02: Negotiation methodology: DIDACTIC.**

- Phase 1: The preparation
 - Subject
 - Risks
 - Objectives
 - Compensations
- Phase 2: The negotiation
 - Arguments
 - Reciprocity
 - Evaluation of Results
 - Conclusion

- **PM03-MOD03: The mental elements:**

Knowing oneself and discover the other

How to behave in front of the other and how to interpret the behavior of the other party

Manoeuvres and tactics: Tools to reach the objectives.

- **Exercises:** 50% of the time will be spent on real situations exercises

- **Conclusion.**

Supply Chain



ADY-CT01 – E&P Technical Services Contract: 3 to 5 days

Summary:

Operators and main Contractors are contracting/sub-contracting a wide range of their activities. The Service Contract is the tool of controlling the efficiency of the Contractor. This course allows all actors involved, Company, Contractors, sub-contractors to better understand the contractual relationship, their rights and obligations. It gives a detailed review of the Contract and its main features.

Audience:

Contract Engineers, Contracts administrators, any actor involved in the relationship between the Company and the Contractors of a Service Contract.

Purpose:

Upon completion of this course the attendants will have a throughout understanding the Service Contract clauses. They will be able to administer the contract and optimize the relationship with the Company or Contractor.

Content of the Course:

- **Introduction:** Definition of the Contract. What are the Service Contracts about? What types of Services are they covering.
- **CT01-MOD01: Contracting Strategy:** Legal framework, link with the PSA / JOA - Local Content contracting policy - Review of various types of Contracts.
- **CT01-MOD02: Call For Tender:** Review of the different steps of the CFT from Operator and Contractor point of view. Review of various ways of Contractor selection: Competitive CFT, Design competition, Single source: Open Book Tender.
- **CT01-MOD03: Bids analysis and Contractor selection:** Technical and Commercial evaluations and clarifications. Bids comparison, Contract Committee and Contract award.
- **CT01-MOD04: Review of the Contract and its specificities**
 - Performance of the service
 - Performance conditions
 - KPI & Performance Incentive
 - Contract Price and Payment
 - Liquidated Damages
 - Liabilities & Insurances
 - Suspension – Termination – Force Majeure
 - Applicable Laws – Governing Law
 - Provisions surviving the contract

- Exercises.

Supply Chain



ADY-SC01 – Supply Chain in Upstream: Procurement: 3 to 5 days

Summary:

The course defines the Supply Chain.

It details the Supply Chain functions and their interaction.

For a better efficiency, it links Procurement and Logistic functions within a chain.

It gives recommended practices in Purchasing, Expediting, Inspection, Shipping/Transportation and Material Management.

Audience:

Any actor of the Supply Chain: Purchaser, Expediter, Stock Controller, Transit clerk. It is also recommended to actors of Logistic function who want to enlarge their domain of knowledge of the Supply Chain.

Purpose:

Upon completion of this course the attendants will have a throughout understanding of the Supply Chain and the way to optimize its efficiency through Recommended Practices and exercises.

They will understand the interaction between the different links of the Chain.

Content of the Course:

- **SC01-MOD01: Definition of the Supply Chain:** Comparison in Manufacturing industry and Upstream industry. Examples.
- **SC01-MOD02: Procurement:** Definition of various functions of Procurement: Mission, objectives, tasks and job description.
- **SC01-MOD03: Purchasing:** Process and Recommended Practices: How to efficiently organize and control the Purchasing process in Upstream industry. This chapter describes the various steps of purchasing from the expression of a need to the evaluation of the Vendors. It also proposes strategic tools and organization in Procurement like the Category Management and the Frame Agreements.
- **SC01-MOD04: Procurement strategic tools:** Category Management & frame Agreement/Contracts
- **SC01-MOD05: Shipping and Logistics:** Incoterms, packing, documentation and Transit Agent.
- **SC01-MOD06: Material Management:** Stock Control: What impact of Stock Control on Supply Chain efficiency?
- **SC01-MOD07: IT tools in Supply Chain:** Description of the IT tools in Supply Chain function improving its efficiency.
- **Exercises**

Supply Chain

ADY-SC02 – Transit & Shipping: 2 to 3 days

Summary:

How to manage the relationship with the Transit Agent ? Who is doing what in the transit activity ?

This course gives guidelines and good practices in order to properly follow-up the shipment of your Purchase Order.

It gives sound knowledge of International Trade and the physical organization of international transportation chain.

Audience:

Any personnel involved in the Expediting and shipping of Goods.

Purpose:

Upon completion of this course the attendants will have a complete view of the various tasks of the Transit and Shipping functions. They will be able to enhance their efficiency in the numerous positions of a Transit department.



Content of the Course:

- **Introduction:** Impact of a failure in expediting and transportation on Project and Company's operations.
- **SC02-MOD01: Definition of the Supply Chain:** Comparison in Manufacturing industry and Upstream industry. Examples.
- **SC02-MOD02: Transit & Shipping:** Review of the Incoterms, role of the Transit Agent, Contracting the Transit Agent, knowledge in shipping and international transportation.
- **Exercises**
- **Conclusion** on Key role of transportation within an Upstream entity.

Supply Chain

ADY-SC03 - Material Management: 3 days

Summary:

Material Management is an essential link of the Supply Chain. It takes a particular importance in the Upstream industry for which the cost of a rupture can be tremendous, without relation with the cost of the equipment itself. The downside may result in accumulation of material which is the opposite of business efficiency.

Where is the good balance ? This course will try to answer this question.

Audience:

Actors of the Supply chain: Stock controller, buyers, logisticians but also actors from the technical department: Technical Administrators and members of the duet.

Purpose:

The attendants of this course will be able to understand the importance of an efficient Material Management. They also be able to work within the stock duet.



Content of the Course:

- **SC03-MOD01: Definition of the Supply Chain:** Comparison in Manufacturing industry and Upstream industry. Examples.
- **SC03-MOD02: The stock Controller in the Supply Chain process:** Role and position.
- **SC03-MOD03 The aim of stock management:** Having the right equipment at the right place at the right time at the right quantity.
 - Some theory about stock management.
 - The stock management process through ERP.
 - Role of the Duet
 - The inventories
- **SC03-MOD04: Stock analysis:** How to analyse a Stock. Examples and exercises
- **SC03-MOD04: Stock Control and Store keeping:** Interface between the physical storage and Material Management.
- **Exercises**



ADY-LOG01 - Supply Chain in Upstream: Management of Logistics: 3 to 5 days

Summary:

This course intends to give knowledge and tools to current or future Logistic Heads or Managers.

It will explain how to evaluate logistics needs, how to forecast and prepare them and how to budget and manage these means.

Audience:

Logistic Superintendents; Logistic Heads; Logistic Managers. Project Package Managers who will be involved in Logistic Planning and activities.

Purpose:

This course prepares to manage a Logistic Department in the frame of an exploration/drilling campaign, a Project or a Production entity.

Content of the Course:

- **LOG01-MOD01: Definition of the Supply Chain:** Comparison in Manufacturing industry and Upstream industry. Examples. Role of Logistics in Upstream Supply Chain.
- **LOG01-MOD02: Contractual frame of Logistic Operations:** Compliance, PSA/JOA/Service Contract, Review of main clauses of Service Contract. Example and exercises.
- **LOG01-MOD03: Environment: Impact of Logistic Operations:** Waste Management, how to reduce logistic carbon footprint, regulatory frame, Design of a “Green Base”.
- **LOG01-MOD04: Budget and Cost:** Logistic budget definition: How to use and control a budget, Contractor role in budget optimization.
- **LOG01-MOD05: Human Resources Management:** Recruitment, Training and Promotion
- **LOG01-MOD06: Support of a Development Project:** The Logistic Execution Plan. Definition and use. Review of the content of a Logistic Execution Plan.
- **Exercise:** Definition of an onshore Development Project Logistic Plan.
- **Conclusion** on the role of Logistic Department in the E&P entity.

Supply Chain

ADY-LOG02 - Basic knowledge in Logistics: 5 to 10 days

Summary:

Review of the different functions and tasks of Logistics within an E&P entity. General knowledge in Base Management, Lifting & Handling, Land transport, Water transport and Air transport

Audience:

Any personnel involved in Logistic operations, technical engineers who need to understand Logistic and its role within the Entity.

Purpose:

Upon completion of this course the attendants will have a complete view of the various tasks of the Logistic function. They will have a strong Logistic “Culture” and will be able to enhance their efficiency in the numerous positions of a Logistic department.

Content of the Course:

- **LOG02-MOD01: Definition of the Supply Chain:** Comparison in Manufacturing industry and Upstream industry. Examples.
- **LOG02-MOD02: Mission and organisation of Logistics in Upstream Supply Chain.**



- LOG02-MOD03: Supply Base definition and Management

- Supply Base concept and organization
- Warehouse concept and organization
- Yard concept and organization
- Supply Base operations

- LOG02-MOD04: Lifting and Handling

- The Golden Rules
- Lifting Appliance & Accessories

- LOG02-MOD05: Land Transportation

- Generalities: Referential, organization and regulations
- Vehicles types
- Dangerous Goods

- LOG02-MOD06: Water transportation

- Generalities: Referential, organization and regulations
- Vessels types
- Marine Inspections
- Cargo Operations

- LOG02-MOD07: Air transportation

- Generalities: Referential, organization and regulations
- Aircrafts types
- Infrastructures
- Air Operations

- **Conclusion** on the role of the Logistic Department in the E&P entity.

Supply Chain

ADY-LOG03 - living Base Management: 3 days.

Summary:

The management of a Living Base in remote area: How to manage the POB, how to control the movements in and out of the Base.

The management of the restaurant: The food supply, the Food Safety Management System, the HACCP norms,

Audience:

Employees, cooks, Supervisors involved in the Living Base administration.

Purpose:

Upon completion of this course, the attendants will have knowledge and tools to administer a Living Base or Camp including the restaurant.

They will be able to implement a Food Safety Management System and implement the hygiene rules HACCP.

They will have knowledge on the way to manage a Catering Contractor.



Content of the Course:

- **LOG03-MOD01: Living Base administration:** POB control and Living Base Administration.

- **LOG03-MOD02: Food Safety Management System:** Food hygiene, internal audit.

- **LOG03-MOD03: HACCP:** HACCP detailed description: Definition, History and benefits, Regulatory frame, the concept of equivalence, HACCP certification scheme, pre-requisite programs. Preparation, team, Codex principles, Hazard Analysis, Critical Control Points, Monitoring, Corrective actions, Validation during design, Implementation, Verification, HACCP review & Maintenance

- **LOG03-MOD04: Catering Contract:** Scope Of Work, Contract review, follow-up documents, reporting, KPI, incentive.



On Site Coaching



On Site Coaching (OSC)



HSE

Operations Start-Up,
Recommended Practices,
Safety at Work,
Tool Box Talks,
Permit To Work,
Incident investigation.

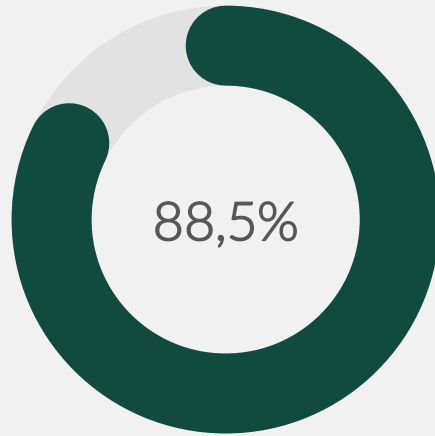
Logistics

Base Operations Start-Up,
Lifting & Handling,
Land Transportation,
Vessels loading & Lashing.
Aircraft operations

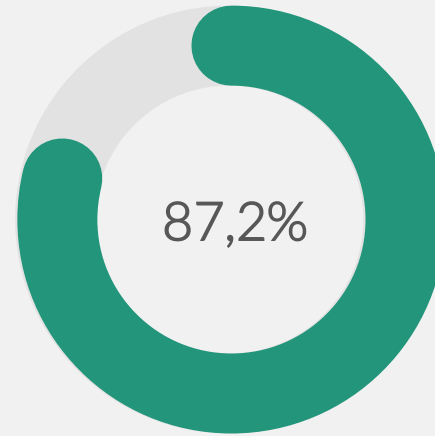
OSC Programs will be developed and adapted to Clients requests.

Our Clients evaluate us

Average of Clients evaluation in 2017



**Instructors
level of expertise**



**Instructors
pedagogical quality**

THANK YOU

Adinergy will be happy to answer
your request:



CALL US: +33 (0)688 824 224



WRITE US: contact@adinergy.com



VISIT US: www.adinergy.com

